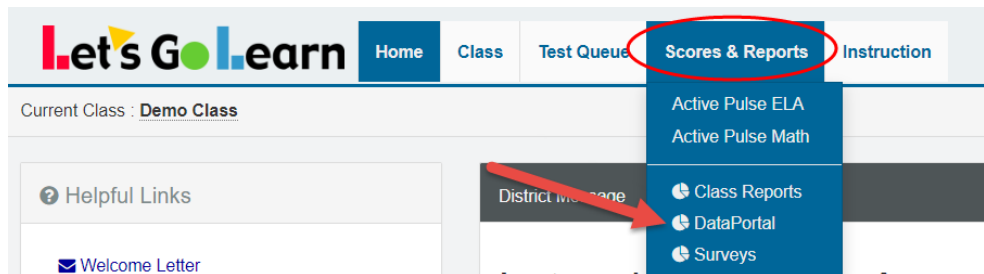


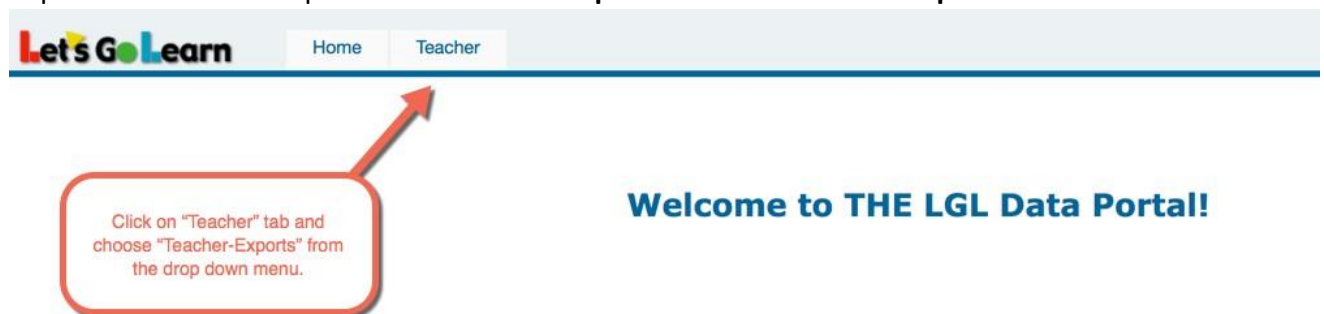


## How to Run a Pre-Post Gains Report

1. Log into your account.
2. Click on your "Scores & Reports" tab and choose "Data Portal."




3. Once inside the Data Portal, choose the "Teacher" tab and then select "Teacher-Exports" from the drop-down menu. **Principal accounts – Choose Exports.**



4. Select "Pre-Post Gains Export" from the drop-down menu.



5. Select the assessment on which you want to run reports and enter the correct parameters in the boxes. Enter the earliest possible testing window you want to see on the report and the latest possible window. The report will pull the earliest assessment within the window and the latest, even if more than two assessments were completed in that time frame.



[Home](#)[Teacher](#)

We

**Exports Page: Please Select an Export below to begin.**

Pre/Post Gains Export


☒ DORA ☐ DORA Spanish ☐ ADAM ☐ PreAlgebra ☐ Algebra

**Rosters:** ☒ Elementary - 2016-17 Class


Select All

Clear All

**Start Date:**

09/01/2016

**End Date:**

02/09/2017

**Grade Start:**

Kindergarten

**Grade End:**

12+

**File Type:**

CSV File

Export Data

☐ View Data before Export

6. Once you click on “Export Data” on the bottom of the page, you will get a spreadsheet with the requested information.