

How to Switch Sites for Multiple Site Users

Overview: Students can only be at one site, so if teachers work with multiple sites, they must maintain classes at each one. They will end up switching between sites often as they move from one to another.

Step One: Roll your mouse over the current site you are in at the top right.

Let's Go Learn	Home	Class	Test Queue	Scores & Reports	Instruction	Manage 🗸	× 🛛	Help ~	Exit account
Current Class : My Class								Current	Sit ODOE-1828

Step Two: Click on the site name and a "Set Site" box will appear.

Let's Go Learn	Home	Set Site	×	~ ~ E
Current Class : My Class		Site		
Helpful Links		ODOE-1828 1	•	
Welcome Letter			2 Set Site	
Teacher Getting Started				

- 1) Choose the site you wish to enter.
- 2) Click the "Set Site" button.