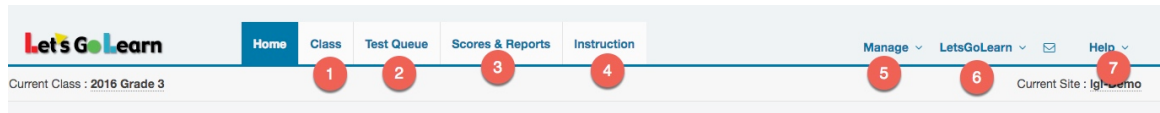


How to Manage Classes

The <Home> tab contains a wealth of useful information when you first log in. This tabbed page changes on a per-client basis, so the screenshot below is approximate. In particular, the content in the center may change to display messages specifically for your organization.

The screenshot shows the Let's Go Learn user interface. At the top, there is a navigation bar with the Let's Go Learn logo on the left and a menu with tabs for Home, Class, Test Queue, Scores & Reports, and Instruction. The Home tab is selected. Below the navigation bar, there is a welcome message: "Welcome, [blurred name]". The main content area is divided into two columns. The left column is titled "Getting Started" and contains a "Welcome Letter" section with a link to "Getting Started Instructions" (marked with a red circle 1). Below this is a "Helpful Links" section with links for "Tip Sheets" (2), "Professional Development Center" (3), "Support Home" (4), "Purchase - Assessments" (5), and "Purchase - Edge Courses" (5). The right column is titled "LGL Announcements" and contains a "Welcome to Let's Go Learn!" message, followed by a "New Interface Changes - Watch Video for Explanation!" announcement. Below this is a section titled "How to get started with Let's Go Learn in 3 steps." with three numbered steps: Step One: Setting Up Your Account and Assessing your Kids; Step Two: Analyzing your Data; and Step Three (Optional): Utilizing Let's Go Learn Customized Lessons. At the bottom of the right column is a "Helpful Hints" section with six numbered tips.

1. This is the link to the "Getting Started" article in Knowledge Base.
2. Find tip sheets on almost any task. You can easily search through them.
3. The PD Center has videos for new teachers, or teachers wanting advanced training, who purchase our products online.
4. Link to "Support Home."
5. Link to our website to purchase more assessments or *Edge* lessons.



1. The <**Class**> tab is where you create your class(es), add students, assign assessments, and view and/or print student login information.
2. The <**Test Queue**> tab is used to assign assessments to the whole class or to individual students.
3. The <**Scores & Reports**> tab is where you can view your students' results and run reports. You can also access the teacher reports and data portal from this tab.
4. The <**Instruction**> tab is where you manage your students' *Edge* assignments and usage as well as the Khan Academy and blended learning assignments.
5. The <**Manage**> link allows you to to access the Student Roster, Add Student, View Classes, and Add Class pages.
6. The <**Profile**> link allows you to manage your account profile and log out of your account.
7. The <**Help**> link gives you access to the Page Help, Request Support, and Knowledge Base pages.